



Northborough Free Library

34 Main Street

Northborough, MA 01532-1997

Phone: (508) 393-5025

www.northboroughlibrary.org

Board of Library Trustees

AGENDA

Tuesday, October 9, 2018

7:00 p.m.

Conference Room

1. Call to order and opening remarks
 - Open Trustee seat
 - Friends of the Library Board
2. Approval of minutes of September 11, 2018
3. Library Director's Report
 - Preliminary Proposed FY2020 Budget
 - Building update
 - Proposed policy regarding issuing library cards to out-of-state residents
4. Committee Reports:
 - Administrative Committee:
 - Proposed Bylaws review
 - Long Range Planning Committee – no report
 - Building and Grounds Committee:
 - Update on public procurement for repair of Gale Library using CPA funds
 - Proposed restoration of the pocket doors in the Gale Library using CPA funds
 - Update on building & space planning survey
 - Development Committee:
 - MOU between the Trustees and the Friends of the Library
 - Establishment of agency fund at the Greater Worcester Community Foundation
 - Update on Planning Study with Carlton & Co. and request for assistance
 - Annual appeal mailing
 - 150th Anniversary Committee:
 - 150th Jubilee on April 6, 2019
 - Gale Library Exhibit (November – December, 2018)
 - Technology Committee:
 - Proposed technology expenses in FY2020 Budget
 - Proposed wireless print solution (Canon USA)
5. Date of next meeting: November 13, 2018
6. Any other business that may come before the Board
7. Adjournment